



TX-TERT Activation Request Form

Please ensure to notify your 9-1-1 telecommunicators that TERT assistance is being requested and a TERT team may be deployed to assist your agency

Requesting Agency Information

Agency Name: _____

Address: _____

Primary Point of Contact: _____

Note – preferably this person is associated the 9-1-1 communications center

24/7 Telephone Number: _____

Email Address: _____

Secondary Point of Contact: _____

Note – preferably this person is associated the 9-1-1 communications center

24/7 Telephone Number: _____

Email Address: _____

Nature of emergency and impact to the requesting agency:



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Number and type of TERT members needed:

Call taker - _____

Radio Dispatcher - _____

Fire/EMS Specific - _____

Special Requests:

Anticipated length of time needed: _____

Note - TERT deployments cannot exceed 14 days. If TERT assistance is required for more than 14 days, a second deployment request will need to be submitted.

Address to where the TERT team will report to for work:

Point of Contact name and 24/7 telephone number that will greet the TERT team:

Can housing accommodation be met? _____

Note - It is not required of the requested agency to provide housing accommodation, but it is appreciated.



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Roadblocks, flooded roadways, checkpoints, enforced curfew, etc. that would prevent the TERT team from reaching your agency?

Will Critical Incident Stress Management or Peer to Peer support be needed?

Note – This is a free service and TX-TERT supports requesting agencies to consider these services.

Additional instructions or special requests:



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Requesting Agency Survey

9-1-1 Call Handling Equipment: _____

9-1-1 Mapping Solution: _____

Computer Aided Dispatch (CAD) Manufacturer: _____

Radio System Manufacturer: _____

Will TERT members need to bring a headset? _____

Additional equipment TERT members will utilize:

Note – The requesting agency will need to provide an overview of the equipment and provide basic training for TERT members before they transition into their role. Please ensure the training and transition plan is ready before arrival.